

SIT30522 - Certificate III in Events Management

Qualification description

This qualification reflects the role of individuals who use a range of events administration or operational skills and knowledge to complete event-related work activities. Using discretion and judgement, they work with some independence under the guidance of more senior event personnel, using plans, policies and procedures to guide work activities.

Events are diverse in nature and this qualification provides a pathway to work for event or exhibition organisations operating in a range of industries including the tourism and travel, hospitality, sport, cultural and community sectors.

Refer to training.gov.au for specific information about the qualification.

Entry requirements

There are no entry requirements for this qualification.

Duration and location

This is a two-year course delivered in Years 11 and 12 on site at Kirwan State High School.

Course units

To attain a SIT30522 Certificate III in Events management, 13 units of competency must be achieved:

Unit code	Title
SITXWHS005	Participate in safe work practices
BSBTWK201	Work effectively with others
SITEEVT020	Source and use information on the events industry
SITEEVT022	Provide event production support
SITXCCS014	Provide service to customers
SITXCOM007	Show social and cultural sensitivity
BSBTEC203	Research using the internet
BSBTEC301	Design and produce business documents
SITEEVT023	Plan in-house events
SITXFIN007	Process financial transactions
SITSMPR010	Create a promotional display or stand
CUASTA212	Assist with bump in and bump out of shows
SITHFAB021	Provide responsible service of alcohol

RTO obligation

The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification.

Students who are deemed competent in all 13 units of competency will be awarded a Qualification and a Record of Results.

Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Delivery modes

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- work-based learning
- guided learning
- online training.

Fees

All fees are published on Kirwan State High Schools VET subject selection form

Assessment

Assessment is competency based and completed in a simulated business environment.

Units of competency are clustered and assessed in this way to replicate what occurs in a business office as closely as possible.

Assessment techniques include:

- observation
- folios of work
- questioning
- projects
- written and practical tasks.

Work placement

Students are provided with the opportunity to do structured workplace learning, where they could work in a range of different events environments.

Pathways

This qualification provides a pathway to work for event or exhibition organisations operating in a range of industries including the tourism and travel, hospitality, sport, cultural and community sectors

See other qualifications at training.gov.au.