

# Kirwan State High School's Parents & Citizens Association

## Meeting Minutes




Date: 11/02/2025

Time: 6.00pm


Location: Future Centre

**Attendance:** JJ Taylor, Heather Murry, Stephen Jess, Michael Lazaredes, Belinda Barratucci, Rikki Shaw, Jodi Mercer, Casey Ross, Renz Loto, Lyn Phillips.

**Apologies:** Karen Andersen, Peter Cox.

Topic	Raised by	Minutes information
Opening and Welcome	JJ Taylor	<b>Acknowledgement of Country:</b> I wish to acknowledge the Traditional Owners of the land on which we meet, the Wulgurukaba Peoples and the neighbouring Bindal Nation, and their ongoing connection to Country, and pay my respects to the Elders, past present and emerging.
Confirmation of Minutes from previous meeting 12/11/24	Melissa Spilsbury  241112.pdf	<b>MOTION:</b> <ul style="list-style-type: none"> <li>That the minutes of the previous general meeting held on 12<sup>th</sup> November 2024 be accepted as a true and accurate record.</li> </ul> <b>Moved:</b> Stephen Jess <b>Seconded:</b> Michael Lazaredes <b>CARRIED.</b>
Business Arising from previous minutes 12/11/24		NIL
Correspondence (Secretary)	Melissa Spilsbury	<ul style="list-style-type: none"> <li>Mandatory Training 2025 to be completed and signed by all P &amp; C Members.</li> </ul>  key-messages-guide (1).pdf <ul style="list-style-type: none"> <li>Medical Certificate provided by Donna Daveson until 13/03/25.</li> </ul> <b>Inwards correspondence accepted:</b> Stephen Jess <b>Outwards correspondence endorsed:</b> Shan Delaney <b>CARRIED.</b>
Treasurer's Report	Shan Delany  February Treasurers Report.pdf	<ul style="list-style-type: none"> <li>Not a lot of movement, lots of purchase of stock to start the year so carrying a slight loss \$11748. Balance \$221337.70.</li> <li>Profit \$35k overall CA \$3030, Sports loss of \$5700, turnover just under \$1 000 000 for the year.</li> </ul>



		<p><b>Moved:</b> Stephen Jess  <b>Seconded:</b> Michael Lazaredes  <b>CARRIED.</b></p>
Principal's Report	<p>Heather Murry</p>  <p>balslsa_753091.pdf</p>	<p><b>Enrolment Numbers:</b>  Day 8 extension until Day 20 for enrolment numbers. Currently at 1949, <b>1864</b> actual bodies who have attended and can be counted.  STEM Academy is on the enrolment management plan</p> <p><b>Financial Resources:</b>  No further financial resourcing planned, purchasing is beginning to wrap up for the year.</p> <p><b>Human Resources:</b>  English HOD – Glynnis 0.8, Paige Drew has been appointed 0.2, GO – Melissa Broughton has been appointed  HOD SS – Melissa Bengel has been appointed.</p> <p><b>Physical Resources:</b>  kitchen refurbishment is now completed.</p> <p><b>General Business:</b>  - Rugby League Trivia Night Friday 26/03/25, Insurance is required for this event to cover sales of alcohol, flyer to be e-mailed to Shan for insurance cover, Insurance invoice has not yet been received due in March.  -Bears Europe Tour in Term 2 14/06-16/06, International Tour, support letter from P &amp; C.  -Parking concerns particularly in the bus zones before and after school, police have been fining parents.  - Townsville City Council are in partnership with our school to support the running costs of the pool including heating, lease agreement has expired on the 31/01/25. BSM has attempted to make contact without any response. The agreement allows it to be opened to the public. Currently learn to swim classes, birthday parties, hired out for events and used by other schools in the area.</p> <p><b>MOTION:</b></p> <ul style="list-style-type: none"> <li>• <b>Rugby League Trivia night will be supported by P &amp; C.</b></li> <li>• <b>Support letter in support of Bears Tour to be written.</b></li> <li>• <b>The Principal Report be accepted as a true and accurate record about resourcing in the school.</b></li> </ul> <p><b>Moved:</b> Heather Murry  <b>Seconded:</b> Michael Lazaredes  <b>CARRIED.</b></p>
General Business		<ul style="list-style-type: none"> <li>- Jody Mercer (Defence Mentor) put forward a proposal to purchase a new monument ahead of Anzac Day. Currently our monument is in front of the Library in the garden. Currently 130 defence students at the school, Jody put forward quotes for a Cenotaph and</li> </ul>

		<p>some ideas of other memorials at other schools. Two options include; small size \$14-15 000 for the monument plus \$5000 concrete and tiling approximate total cost = \$20-25k. Jody is chasing funding from P &amp; C. Consider applying for RSL grants for a contribution.</p> <ul style="list-style-type: none"> <li>- Renz and CEC from student services propose a request for funding for Pasifika program and Indigenous event to encompass all cultures across the school, celebrate diversity and inclusion through an event on 12/03/25 in the quad, variety of cultures, marquees, food, music/dance, arts and crafts, looking to request funding of approximately \$10k to cover resources.</li> <li>- Creative Arts Department have requested upgrades to lighting, microphones and speakers in the PA block \$15k. Other inclusions in their request included a kiln \$29k and dance floor upgrade \$40k. A request was made of \$50k for instruments, \$20k was provided by the school. School has refurbished the music block at a cost to the school of \$140k in 2024.</li> </ul> <p><b>MOTION:</b></p> <ul style="list-style-type: none"> <li>- <b>\$25K to be contributed for the purchase and construction of the white version Cenotaph.</b></li> <li>- <b>\$10K to cover start-up costs for a cultural festival/carnival for the Pasifika and Indigenous groups.</b></li> <li>- <b>\$30k be contributed to the Creative Arts Department to be used to purchase a new kiln.</b></li> </ul> <p><b>General Business accepted:</b> Mandy Blackford  <b>Seconded:</b> Stephen Jess  <b>CARRIED</b></p>
Meeting Close	7.33pm	
Date of Next Meeting	11/03/2025	Annual General Meeting 6pm start