



KIRWAN STATE HIGH SCHOOL

Kirwan State High School's Parents & Citizens Association

Kirwan State High School's P&C Meeting Agenda


Date: 13/08/2024

Time: 6.00pm

Location: Future Centre




Attendance: Belinda Barratucci, Rikki Shaw, JJ Taylor, Karen Andersen, Heather Murry, Melissa Spilsbury, Michael Lazaredes, Stephen Jess, Shan Delaney, Lyn Phillips, Nikki Trautman, Jeff Beck.

Apologies: Nicole Godwin, Sonya Hill, Mandy Blackford.

Topic	Raised by	Minutes information
Opening and Welcome	JJ Taylor	Acknowledgement of Country: I wish to acknowledge the Traditional Owners of the land on which we meet, the Wulgurukaba Peoples and the neighbouring Bindal Nation, and their ongoing connection to Country, and pay my respects to the Elders, past present and emerging.
Confirmation of Minutes from previous meeting	Melissa Spilsbury  240611.pdf	MOTION: <ul style="list-style-type: none"> That the minutes of the previous general meeting held on 11th June 2024 be accepted as a true and accurate record. Moved: Melissa Spilsbury Seconded: Stephen Jess CARRIED.
Business Arising from previous minutes 11/06/24	Mandy Blackford Heather Murry	<ul style="list-style-type: none"> All works completed for the three shade structures/eating areas in the school including the extension payment (\$34637.55) approved from our last meeting. The areas look fantastic! Investigate Officeworks Partnership P & C Student Representative policy to be considered by ELT, to be discussed in Principal Report.
Correspondence (Secretary)	Melissa Spilsbury	<ul style="list-style-type: none"> Quote provided to repair the cold room (Stephen Jess) Tuckshop to advertise contents of food dishes to assist student's who have allergies (Chloe Murray). P & C Parent representatives elected as Steve Baskerville (JJ Taylor) Inwards correspondence accepted: JJ Taylor Outwards correspondence endorsed: Lyn Phillips CARRIED.



KIRWAN STATE HIGH SCHOOL

	<p>Sonya Hill</p>	<ul style="list-style-type: none"> • CAA report to be considered true and accurate. • P & C to support the CAA Cabaret 24/08. • Tuckshop to <p>Moved: Belinda Barrattucci Seconded: Michael Lazardedes CARRIED.</p> <p><u>SASG</u></p> <p>MOTION:</p> <ul style="list-style-type: none"> • No motions at this time. <p>Moved: Seconded: CARRIED.</p>
<p>Principal's Report</p>	<p>Heather Murry</p> <p> Bal Sheet 130824.pdf</p> <p> BOR 130824.pdf</p> <p> 24T3W6 - 240813 - Principal Report.pdf</p>	<p>Enrolment Numbers:</p> <ul style="list-style-type: none"> - 1880 students <p>Financial Resources:</p> <ul style="list-style-type: none"> - BSM has provided school financial statements which were printed and circulated. <p>Human Resources:</p> <ul style="list-style-type: none"> - Laura Bryer as Acting HoD Arts until the end of 2025. <p>Physical Resources:</p> <ul style="list-style-type: none"> - Outdoor areas completed including outside the Administration. <p>Junior Kitchen has been started.</p> <p>General Business:</p> <ul style="list-style-type: none"> - Q parents permission transition process - Japanese students would like to tour Japan again at end of 2025 for senior students. - School Council – parent representatives announced by JJ. Two names in the hat and Steve was drawn out so is the second parent representative. - Homework Guidelines provided to P & C, feedback was received with slight adjustments which included some minor language changes. - Assessment Policy – no feedback received. - P & C Representative Policy outlined to include an application, defined amounts for region, discussed proposal to change the policy to “P & C CAA Representative Policy” as there are no regional grants that support students and families like there are with sports. Suggestion to offer families to apply for a max. \$200 in a 12 month period. P & C to discuss on a case-by-case basis. - Fundraising this term includes STEM car washes, touch and volleyball car washes as well as bunnings BBQ.



KIRWAN STATE HIGH SCHOOL

		<p>MOTION:</p> <ul style="list-style-type: none"> Principal Report accepted. P & C to support the Japan tour at end of 2025 for senior students (Year 11/12). Homework Guidelines and Assessment Policy endorsed. P & C CAA Representative Policy to be endorsed. School Council parent representatives election include; Nicole Lindgren and Steve Baskerville. <p>Moved: Heather Murry Seconded: Michael Lazaredes CARRIED.</p>
General Business	Stephen Jess Nikki Trautman	<ul style="list-style-type: none"> Cold Room repairs to include fitting 2 sensors that control the temperatures. Quote provided. Consensus is to wait as cold room is operating okay or the moment. School Uniform trading system, allegedly is being advertised at Year 11 and year 8 parades recently. Year 8 DP and Year 11 DP clarified this was not discussed at either of the parades. <p>MOTION:</p> <ul style="list-style-type: none"> Wait on the cold room repairs for the moment. <p>General Business accepted: JJ Taylor Seconded: Heather Murry CARRIED</p>
Meeting Close	7:15pm	
Date of Next Meeting	10/09/24	

