



KIRWAN STATE HIGH SCHOOL

Kirwan State High School's Parents & Citizens Association

Kirwan State High School's P&C Meeting Agenda


Date: 11/06/2024

Time: 6.00pm

Location: Future Centre

Attendance: JJ Taylor, Belinda Barrattucci, Stephen Jess, Melissa Spilsbury, Karen Andersen, Michael Lazaredes, Heather Murry, Mandy Blackford, Rikki Shaw, Nikki Trautmann, Jeff Beck, Lyn Phillips, Shan Delany, Nicole Godwin, Nicole Lindgren.

Apologies: Sonya Hill, Ben Kingsun.

| Topic | Raised by | Minutes information |
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| Opening and Welcome | JJ | Acknowledgement of Country: I wish to acknowledge the Traditional Owners of the land on which we meet, the Wulgurukaba Peoples and the neighbouring Bindal Nation, and their ongoing connection to Country, and pay my respects to the Elders, past present and emerging. |
| Confirmation of Minutes from previous meeting | Melissa Spilsbury  240514.pdf | MOTION: <ul style="list-style-type: none"> That the minutes of the previous general meeting held on 14 May 2024 be accepted as a true and accurate record. Moved: Melissa Spilsbury Seconded: Belinda Barrattucci CARRIED. |
| Business Arising from previous minutes 14/05/24 | Mandy Blackford Principal Rikki Shaw Belinda Barrattucci Nicole Godwin | <ul style="list-style-type: none"> Completion of Mandatory Training for P & C Executive Team. School Council. To be discussed in Principal's report. Replacement Fridge arrived. Cold room repairs ongoing. Purchase of Teachers gifts for Musical completed. Update to KSHS website completed. |
| Correspondence (Secretary) | Melissa Spilsbury | <ul style="list-style-type: none"> Request for P & C to provide additional funding for the school shade structure project of \$34637.55 exc. GST. Inwards correspondence accepted: Melissa |



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| | | <ul style="list-style-type: none"> - Facilities of outdoor areas are nearing completion. One area funded by P & C, one funded by the Department and the third area funded by the school. - Mandy presented variation of costs to the outdoor area which requires an additional \$34637.55 and asked if P & C would fund additional building costs. <p>General Business:</p> <ul style="list-style-type: none"> - P & C roles and responsibilities and the difference of the School Council discussed. - Fundraising calendar – Grizzlies car wash had to be cancelled last weekend. The Rugby League cubs and Bears raised over \$1000 each. Bunnings BBQ – over \$1000. - Homework Guidelines presented straight from EQ, outlines parents/carer responsibilities, unpacked guidelines, allows for feedback. - Assessment Policy is supported by QCAA is the same as previous versions with the addition of AI which is a more recent method of academic misconduct. - AIP shared with members. - School review to occur in Term 3, 2024 by DoE Review Team. Previous Review was in 2017 by CIS. AIP strategies include; 1. Improve student achievement in Year 7-10 Australian Curriculum. 2. Continue to develop a positive learning culture. Sharp and narrow focus. <p>MOTION:</p> <ul style="list-style-type: none"> • Principal Report accepted. • P & C to fund additional building costs for Shade structure variation. Shan to transfer funds when possible. • AIP is endorsed. • Homework Guidelines endorsed. • Assessment Policy endorsed. • Term 3 Fundraising Calendar shared. <p>Moved: Stephen Jess Seconded: Belinda Barrattucci CARRIED.</p> |
| General Business | Heather Murray | <ul style="list-style-type: none"> - Election of Parent Representative for School Council. Votes completed and collected. <p>MOTION:</p> <ul style="list-style-type: none"> - Lyn Phillips act as Scrutineer for the votes for School Council Parent representative. - Nicole Lindgren be accepted as one parent nominee - Lyn Phillips and Heather Murry will investigate procedure in the event there is a tie for the second parent representative between Nicole Godwin and Steve Baskerville. |



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| | | <p>- Votes are destroyed.</p> <p>General Business accepted: Stephen Jess Seconded: Belinda Barattucci CARRIED</p> |
| Meeting Close | 7:40pm | |
| Date of Next Meeting | 13/08/24 | |

