KIRWAN STATE HIGH SCHOOL
SCHOOL ENROLMENT MANAGEMENT PLAN

Overview
Kirwan State High School recognises as its prime obligation, the provision of access to an appropriate educational service for students whose principal place of residence is within the school’s catchment area.

Because of enrolment capacity and growth Kirwan State High School may be unable to meet this obligation in the future, unless action is taken now to manage enrolments. The Principal must restrict enrolment of out-of-catchment students to ensure in-catchment students can enrol at their local state school, without requiring additional facilities.

This School Enrolment Management Plan (School EMP) sets out the conditions under which students may be enrolled into Kirwan State High School, subject to any other requirements or limitations in:

- the Education (General Provisions) Act 2006

This School EMP is supported by:
- Enrolment in State Primary, Secondary and Special Schools procedure
- School Enrolment Management Plans (School EMP) procedure

Student Enrolment Capacity of School
Kirwan State High School has a maximum Student Enrolment Capacity of 2395 students.

The school’s Programs of Excellence in Academic Excellence; Arts Excellence and Sports Excellence is supported through the allocation of a defined number of places. Places in the Program of Excellence will only be available to out-of-catchment enrolments once the demand for in-catchment enrolment has been met and sufficient Student Enrolment Capacity has been reserved for future in-catchment growth. Currently Kirwan State High School has the capacity to enrol:

- 210 students in the Academic Program of Excellence;
- 600 students in the Arts Program of Excellence;
- 800 students in the Sports Program of Excellence.

Local Catchment Area
A school’s local catchment area is the geographical area from which the school is to have its core intake of students. A catchment map defines the catchment area for Kirwan State High. This school operates under an equidistant catchment area.

The school’s catchment map is available to be viewed at either the school’s administration building or online at http://www.qgso.qld.gov.au/maps/ecmap/.

Enrolment Policy

Students within catchment:
Any student, whose principal place of residence is within the school’s catchment area/s, is (subject to the Education (General Provisions) Act 2006) entitled to enrol at the school. The school Principal will reserve places for students who move into the catchment area throughout the school year.

Parents or legal guardians who wish to enrol their child at the school will need to demonstrate that the student’s principal place of residence is within the catchment area. Current proof of residency at the address indicated can be provided by way of one of the following:

- One primary source – a current lease agreement, or rates notice, or unconditional sale agreement, and
- One secondary source – a utility bill (e.g. electricity, gas) showing this same address and parent’s/legal guardian’s name

If the Principal is not satisfied that the documentation provided by an applicant demonstrates adequately that the address stated is the student’s principal place of residence, then the Principal may request further sources of proof of residence, such as an additional utility bill (e.g. water) showing the same address.

The Principal may also request a properly sworn Statutory Declaration from the enrolling parent or legal guardian attesting that the student’s principal place of residence is the place nominated in the enrolment application.
Applicants should note that a false statement / assertion about the student’s principal place of residence may amount to an offence and may be reported to police. The school Principal may repeal a decision to enrol a student in such circumstances.

**Other students who are entitled to enrol as in-catchment:**
The following groups of students will be entitled to enrol, even though they may reside outside the school’s catchment area:

- Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Communities, Child Safety and Disability Services (Child Safety Services)
- Siblings of current students at the school (excluding siblings of Program of Excellence students). Where a school has both a primary and secondary campus, siblings are only entitled to enrol in the same campus as the currently enrolled student
- Students whose parent or legal guardian is employed by the school
- Students who live outside the catchment area and are verified with a disability can enrol in the school to attend the specialised disability program if it is the closest program to their home and meets their individualised needs
- Students who have been excluded from another school, dependent upon the conditions related to the exclusion, subject to agreement of the Regional Director.

**Out-of-Catchment application**
Applications from any other person, not meeting the criteria outlined above, is an out-of-catchment application. Enrolment of students from outside the local catchment area is restricted to ensure that the total current and forecast enrolments do not exceed the Student Enrolment Capacity. This school can only enrol out-of-catchment students:

I. if there is sufficient spare capacity after reserving places for students who move into the catchment during the year; and
II. after taking into account the school’s projected future enrolment growth.

Out-of-catchment students applying for enrolment at this school are placed on a waiting list, assessed in order of receipt and prioritised as follows:

**For schools with a Program of Excellence:**

- Subject to available Student Enrolment Capacity, places will only be available to out-of-catchment enrolments if they satisfy the school’s criteria for placement in that particular Program of Excellence and the defined number of places has not yet been filled by enrolments from within the catchment. Sufficient Student Enrolment Capacity must be reserved for future in-catchment growth. (Please note: The enrolment criteria for the Program of Excellence is available from the school).

**All other enrolment applications.**

**Fees**
Under the Department’s State Education Fees procedure, a principal of a state school with an approved School EMP is able to charge a fee for recouping costs of enrolment processing (subject to consultation with the Parents and Citizens’ Association) where:

- the enrolment management plan permits the enrolment of a student living outside the catchment area based on cultural, sporting or academic merit, and
- the significant number of prospective students living outside the catchment area and applying to enrol results in abnormal administrative costs to the school, for example, enrolment examination supervision and marking.

**Acceptance and Assessment Process**
Out of catchment enrolment applications will be recorded in order of receipt, by date and time. These applications will remain current only for the school year in which they are applying to enrol.

**Decisions on Enrolment**
The Principal is responsible for all decisions on enrolments.

Where a Principal forms a preliminary view that an application will not succeed, applicants will be notified in writing. Applicants may respond to the Principal’s preliminary view by making a submission to the Principal, no later than seven school days after receiving the preliminary view letter.

If no submission is received, the Principal’s preliminary view will be treated as the final decision and no further notice will be provided.
If a submission is received, the Principal will consider the submission and make a final decision. A final decision notice will be provided to the applicant as soon as is practicable. There is no internal review of the Principal’s decision.

Gazettal Date
This updated version of the School Enrolment Management Plan of Kirwan State High School was gazetted on 4 December 2015.
The School EMP is internally reviewed each year, and if required, updated to reflect any changes to Student Enrolment Capacity and/or Programs of Excellence.

Endorsed by:

Meredith Wenta
Mrs Meredith Wenta
Executive Principal

30th October 2015
Date

Approved by:

Sharon Schimming - Regional Director

25 November 2015
Date
PROPOSAL TO DEVELOP A PROGRAM OF EXCELLENCE

(Regional Director approval is required for schools with a School EMP introducing a Program of Excellence who intend to offer the program to students outside of the catchment.)

<table>
<thead>
<tr>
<th>School name</th>
<th>Kinwan State High School</th>
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</thead>
<tbody>
<tr>
<td>Program of Excellence name</td>
<td>Academic Excellence</td>
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</tbody>
</table>

Goals of program

- Extend students by engaging them in advanced discipline specific knowledge
- Improve the number of students achieving at an A and B level
- Create independent, goal driven achievers, committed to self-improvement
- Set the foundations for high academic achievement in senior and further tertiary study

Outcomes for students

- Differentiated curriculum.
- Participation in a range of extra-curricular activities (competitions, university learning opportunities, opportunities to work with and learn from experts, workshops, excursions)
- High degree of academic success.

Eligibility Criteria

- Academic Achievement
- NAPLAN Achievement
- Middle Years Aptitude Test
- Teacher and School Endorsement
- School Report Card

Educational Partners

- James Cook University
- Wordsmart Consulting
- Dr Carol Christensen
- OptiMinds
- CSIRO
- Mighty Minds
- Queensland Brain Institute
- Writers in Residence
- Scientist In Schools
- Australian Institute of Marine Science
- Great Barrier Reef Marine Park Authority

Program of Excellence – Guide for enrolment capacity

(Only complete the relevant year levels)

<table>
<thead>
<tr>
<th>Program of Excellence name</th>
<th>Student capacity per year level (each school year)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yr 7</td>
</tr>
<tr>
<td>Academic Excellence Program</td>
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Impact on current facilities

- The school has been conducting the Academic Excellence Program for more than 20 years with current facilities.

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If additional facilities are sought, provide details.

- No additional Facilities are required.

Principal Name: Meredith Wenta  Signature: M Wenta  Date: 25 November 2015

RD Name: Sharon Schimming  Signature: S Schimming  Date: 25 November 2015
PROPOSAL TO DEVELOP A PROGRAM OF EXCELLENCE

(Regional Director approval is required for schools with a School EMP introducing a Program of Excellence who intend to offer the program to students outside of the catchment.)

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<th>School name</th>
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<tbody>
<tr>
<td>Program of Excellence name</td>
<td>Arts Excellence</td>
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</tbody>
</table>

Goals of program

- To promote the importance of Arts education
- To grow our Centre of Excellence for all streams of the Arts: Music, Dance, Drama and Visual Art
- To deliver a very high quality curriculum and extension programs by expert and passionate staff in all artistic areas: Music, Dance, Drama, Visual Art
- To allow students with talents in the areas of Music, Dance, Drama and Visual Art to have a place to develop and grow their artistic strengths and interests

Outcomes for students

- Students will have the opportunity to enrol in a specialist program that reflects their most desired artistic ambition
- Students will see enhanced artistic development through working with specialist staff, educational partners and students with like interests and ambitions
- Student will gain an insight into the importance of collaboration in the arts through opportunities for cross curricular projects, performance and exhibitions with all streams of the Arts Department

Eligibility Criteria

- Arts background/experience/demonstrated commitment
- Current instruction/performances programs or companies
- AMEB or Trinity Exams
- Auditions- Dance and Music
- Visual Art Folio
- School Report Card

Educational Partners

- Perc Tucker Gallery, Townsville
- Rhonda Payne, Artist in Residence
- Pinnacle Gallery
- Dance North
- NOOMT
- Townsville Choral Society
- Griffith University
- Chamber Music Festival
- Australian Concerts and Vocal Competition
- Tangaroa Blue Foundation
- Ghost Net Art Australia
- Reef HQ
- Great Barrier Reef Marine Park Authority
- Theatre INQ
## Program of Excellence – Guide for enrolment capacity

(Only complete the relevant year level(s))

<table>
<thead>
<tr>
<th>Program of Excellence name</th>
<th>Student capacity per year level (each school year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts Excellence Program</td>
<td>Yr 7    Yr 8    Yr 9    Yr 10    Yr 11    Yr 12</td>
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<tr>
<td></td>
<td>100   100   100   100   100   100</td>
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## Impact on current facilities

- We have provided excellent programs for over 20 years even though our Arts facilities are those of the original HS78 design and are now quite old.

## If additional facilities are sought, provide details

- No additional facilities required as we have produced excellent programs and outcomes with current facilities, although they are old and limited in nature. We are seeking assistance to improve our Arts Facilities.

Principal Name: Meredith Wenta  Signature: [Signature]  Date: 25 November 2015

RD Name: Sharon Schimming  Signature: [Signature]  Date: 25 November 2015
PROPOSAL TO DEVELOP A PROGRAM OF EXCELLENCE

(Regional Director approval is required for schools with a School EMP Introducing a Program of Excellence who intend to offer the program to students outside of the catchment.)

School name: Kinwan State High School
Program of Excellence name: Sports Excellence Program

Goals of program:
- Provide high quality Sports Educational opportunities for North Queensland students.
- To deliver very high quality sporting programs by expert staff in Rugby League, Soccer, Netball, Australian Rules Football, Touch, Hockey and Basketball.
- To allow students with sporting talent to have a place to develop and grow their strengths and chosen sporting interest.

Outcomes for students:
- Student participation in high level sporting competitions.
- Improved performance in chosen sports.
- Improved access to elite sport and career pathways.

Eligibility Criteria:
- Sporting Experience/Background
- Level of Representation
- Trial Performance
- School Report Card
- Teacher/School/Coach Endorsement

Educational Partners:
- North Queensland Cowboys and other NRL club
- Townsville Blackhawks RL
- Townsville Brothers RL
- North Queensland Fury.
- North Queensland Touch Cyclones.
- Townsville City Netball Association.
- Townsville Hockey Association.
- AFL Townsville/Queensland
- Gold Coast Suns AFL Academy
- Synergy Performance

Program of Excellence – Guide for enrolment capacity
(Only complete the relevant year levels)

<table>
<thead>
<tr>
<th>Program of Excellence name</th>
<th>Yr 4</th>
<th>Yr 5</th>
<th>Yr 6</th>
<th>Yr 7</th>
<th>Yr 8</th>
<th>Yr 9</th>
<th>Yr 10</th>
<th>Yr 11</th>
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<td>Sports Excellence Program</td>
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<td>130</td>
<td>130</td>
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Impact on current facilities:
- The school has been conducting these Sports Excellence programs for over 20 years with current facilities.

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If additional facilities are sought, provide details

- No additional facilities are sought at this time although the school is looking to upgrade its only large indoor area which is a traditional HS78 Multi-Purpose Shelter which is inadequate for a population of over 2000 students.

Principal Name: Meredith Wenta Signature: [Signature] Date: 25 November 2015
RD Name: Sharon Schimming Signature: [Signature] Date: 25 November 2015