

Kirwan State High School's Parents & Citizens Association

Meeting Minutes



Date: 10/06/2025



Time: 6.00pm



Location: Future Centre

Attendance: Heather Murray, Michael Lazaredes, Mandy Blackford, Yvonne Black, Rikki Shaw, Stephen Jess.

Apologies: Belinda Barrattucci, Lyn Phillips, Karen Andersen.

Topic	Raised by	Minutes information
Opening and Welcome	Stephen Jess	Acknowledgement of Country: I wish to acknowledge the Traditional Owners of the land on which we meet, the Wulgurukaba Peoples and the neighbouring Bindal Nation, and their ongoing connection to Country, and pay my respects to the Elders, past present and emerging.
Confirmation of Minutes from previous meeting 13/05/25	Melissa Spilsbury  250513.pdf	MOTION: <ul style="list-style-type: none"> That the minutes of the previous general meeting held on 13th May 2025 be accepted as a true and accurate record with the exception of one amendment being; Moved: Michael Lazaredes Seconded: Heather Murry CARRIED.
Business Arising from previous minutes 13/05/25		<ul style="list-style-type: none"> Tuckshop money collection to be arranged with Southern Cross Protection which didn't work out. Ardent were able to assist and have been supporting the tuckshop cash collection. Visa Debit card to be arranged in Treasurer's name: Belinda Barrattucci for purchases up to \$500.
Correspondence (Secretary)	Melissa Spilsbury	<ul style="list-style-type: none"> Email correspondence from CBA regarding not being eligible to use the QuickCash service 3/06/25. Inwards correspondence accepted: Michael Lazaredes Outwards correspondence endorsed: NIL Seconded: Heather Murry CARRIED.
Treasurer's Report	Shan Delany  20250531 Bank Reconciliations.pdf	<ul style="list-style-type: none"> Tuckshop \$41633 profit CAA loss \$877 SAC loss \$943 Net position \$256728 Establish a new CRN at Combiz to use while Shan is on absences of leave. This will allow access for Yvonne in Shan's absence.

	 <p>20250531 Complete Treasurers Report Kir</p>	<p>MOTION:</p> <ul style="list-style-type: none"> - Investigate a new CRN at CBA to allow Yvonne access in Shan's absence. - The treasure's report accepted as true and accurate representation of the P & C's Finances and payments be ratified. <p>Moved: Michael Lazaredes Seconded: Melissa Spilsbury CARRIED.</p>
Subcommittees' Reports	<p>Rikki Shaw</p> <p>Belinda Barattucci</p>  <p>CASG Meeting Minutes 09.06.25.doc</p>	<p><u>Tuckshop</u> Rikki attended P & C conference on the GC over the weekend. It was fantastic. It was a great network opportunity with other tuckshop convenors. Rikki won 10 basketball shirts. Tuckshop is busy as particularly hot food. No issues, all going well in relation to staff and operations. Rikki shared cookie fundraiser \$5 per box. Could be a good school fundraiser.</p> <p><u>CASG</u></p> <ul style="list-style-type: none"> - Car wash was a good success \$1700 income, bakers delight invoice yet to be received for deduction from proceeds. - Cabaret meeting scheduled for 21/07 5.30pm, prizes are required to be arranged prior to this meeting. Cabaret to take place on 23/08/25. Catering for this even to be discussed further. - Instrumental gala performance 25/06 with Primary schools invited. CASG are needing volunteer helpers on the evening for sale of sausage sizzle and drinks. Need to order 2 boxes of each flavour chips for sale (Rikki) - Musical was a great success, 2 nights of shows meant 2 days less of theatre costs but less ticket sales = \$800 less in ticket sales. Profit just under \$3000. - Dance and Drama night next week, CASG decided not to sell at this event. - Request for funding for Teacher awards for Musical staff. Not supported by P & C for staff – declined. - Ben L and boys tied for the win in the fast track vocal competition on the weekend. - Facebook page is showing 5pm meeting time for CASG but it has never been this start time. <p>MOTION:</p> <ul style="list-style-type: none"> • Rikki to order 2 boxes of each flavour chips for the Instrumental Music Gala 25/06. • Request for funding Teacher awards for Musical staff declined. • Report to be accepted as true and accurate. <p>Moved: Melissa Spilsbury Seconded: Michael Lazaredes CARRIED.</p>

		<p><u>SASG</u></p> <ul style="list-style-type: none"> - No Sports academy meeting correspondence or representative.
Principal's Report	<p>Heather Murry</p> <p> BOR June .pdf</p> <p> Balance sheet June.pdf</p>	<p>Enrolment Numbers: 1945 Still students enrolling, many students transient moving in and out of town.</p> <p>Financial Resources:</p> <p>Human Resources:</p> <p>Physical Resources:</p> <p>General Business:</p> <ul style="list-style-type: none"> - Draft Strategic Plan sent out via Newsletter. It outlines 18 findings from the school review. Four key improvement strategies. School priorities include; 1. Academic Achievement, 2. Implement Reading through the Australian Curriculum, 3. Implement Academic Case Management, 4. Develop and implement a whole school approach to Pedagogy, - PBL rewards for students who achieve positive LOE who are rewarded \$5 tuckshop voucher and a tuckshop fast pass. PBL committee wanted to request whether the P & C would like to contribute to the cost of these awards at an approximate cost of \$750 per term up to a maximum of \$1000. - Proposed change to Personal electronic devices policy to reflect that recording on electronic devices is prohibited at all times. <p>MOTION:</p> <ul style="list-style-type: none"> • P & C contribute to the cost of PBL awards each term at an approximate cost of \$750 per term up to a maximum of \$1000 per term. • All P & C members present at the meeting accepted and endorsed the change to the Electronic devices policy (email correspondence attached). • The Principal Report is accepted. <p>Moved: Heather Murry Seconded: Michael Lazaredes CARRIED.</p>
General Business		<p>No further General Business presented.</p> <p>General Business accepted: Seconded: CARRIED</p>

Meeting Close	6:47pm	
Date of Next Meeting	12/08/25	