

Kirwan State High School's Parents & Citizens Association

Meeting Minutes



Date: 11/03/2025



Time: 6.00pm


Location: Future Centre

Attendance: JJ Taylor, Heather Murry, Stephen Jess, Michael Lazaredes, Belinda Barrattucci, Lyn Phillips, Karen Andersen, Shan Delaney, Yvonne Cooper.

Apologies: Chappy Sue, Rikki Shaw

Topic	Raised by	Minutes information
Opening and Welcome	JJ Taylor	Acknowledgement of Country: I wish to acknowledge the Traditional Owners of the land on which we meet, the Wulgurukaba Peoples and the neighbouring Bindal Nation, and their ongoing connection to Country, and pay my respects to the Elders, past present and emerging.
Confirmation of Minutes from previous meeting 11/02/25	Melissa Spilsbury  250211.pdf	MOTION: <ul style="list-style-type: none"> That the minutes of the previous general meeting held on 11th February 2025 be accepted as a true and accurate record. Moved: JJ Taylor Seconded: Belinda Barrattucci CARRIED.
Business Arising from previous minutes 11/02/25		NIL
Correspondence (Secretary)	Melissa Spilsbury	<ul style="list-style-type: none"> E:mail correspondence delivered to tuckshop employee regarding future employment and their intentions. Medical Certificate from tuckshop employee 10/03/25-03/06/25 Inwards correspondence accepted: Michael Lazaredes Outwards correspondence endorsed: Heather Murry CARRIED.
Treasurer's Report	Shan Delany  March Treasurers Report.pdf	<ul style="list-style-type: none"> Tuckshop loss due to stock \$1941.84 CAA loss \$201.46 SAC loss \$310.61 Net position \$225 272.21 Reduced insurance coverage to \$20000 Change to MYOB online software \$50 per month, and be directly paid from the General account rather than reimbursement to Shan.

		<p>MOTION:</p> <ul style="list-style-type: none"> • The treasure's report accepted as true and accurate representation of the P & C's Finances and payments be ratified. • Shift \$20K from Tuckshop account to the General account • Shan to pay \$10K to school account for Pasifika Program • Change MYOB to online software at \$50 per month to come directly from the General account to avoid reimbursement to Shan. <p>Moved: Stephen Jess Seconded: Michael Lazaredes CARRIED.</p>
Subcommittees' Reports	<p>Rikki Shaw</p> <p>Belinda Barattucci</p>  <p>CASG Meeting Minutes 10.03.25 (00:00)</p>	<p><u>Tuckshop</u> All going well. Rikki absent, no report shared.</p> <p><u>CASG</u></p> <ul style="list-style-type: none"> - Meeting last night 10/03 - Changes in CAA staff to include a new director Mr Andrew Higgins. - New vocal Teacher announcement coming soon. - Communication with council about Civic Theatre availability. Waiting a response. - BBQ fundraising will go ahead on weekends during musical rehearsals. - Two students attended SHEP in Cairns – Chris and Molly attended. <p>MOTION:</p> <ul style="list-style-type: none"> • Report to be accepted as true and accurate. <p>Moved: Belinda Barrattucci Seconded: Karen Andersen CARRIED.</p> <p><u>SASG</u> AGM occurring next month with the potential for new members and positions to be filled. No report discussed due to no Sports Academy members present.</p>
Principal's Report	<p>Heather Murry</p>  <p>budsa_1618371.pdf</p>	<p>Enrolment Numbers: 1951</p> <p>Financial Resources: No further financial resourcing planned until school budget is settled for Semester 2.</p> <p>Human Resources: Social Worker has resigned due to personal circumstances School Nurse has taken a promotional position so is also currently vacant.</p>

	 balshsa_757029.pdf	Physical Resources: General Business: School AIP has been developed and finalised to include; <ul style="list-style-type: none"> - 5 Key improvement strategies - School priorities <ol style="list-style-type: none"> 1. Improve student LOA in 7-10 Australian Curriculum. 2. Continue to develop a positive learning culture. - Future projects to be considered by the P & C Association including; refurbishment of the school Gym, Basketball courts, Dance floor, Tuckshop extension. - Discussed Vocals Teacher/coach has been funded by the school as opposed to the DoE but Teacher has been unable to continue. School has been outsourcing a vocals Teacher once the musical has completed. MOTION: <ul style="list-style-type: none"> • The AIP be endorsed by the P & C Association. • The Principal Report be accepted as a true and accurate record about resourcing in the school. Moved: Heather Murry Seconded: Michael Lazaredes CARRIED.
General Business		No further General Business presented. General Business accepted: Karen Andersen Seconded: Michael Lazaredes CARRIED
Meeting Close	7:49pm	
Date of Next Meeting	13/05/25	