



KIRWAN STATE HIGH SCHOOL

KSHS Parents & Citizens Association

Annual General Meeting Agenda


Date: Tuesday 11/03/25

Time: 6.00pm

Location: Future Centre



Attendance :

Apologies :

Topic	Raised by	Minutes information
Opening and Welcome	JJ Taylor	<i><u>Acknowledgement to Country:</u> I wish to acknowledge the Traditional Owners of the land on which we meet, the Wulgurukaba Peoples and the neighbouring Bindal Nation, and their ongoing connection to Country, and pay my respects to the Elders, past present and emerging.</i> Welcome to members and introduction of any special visitors
Apologies		
Confirmation of Minutes from previous AGM 28/03/24		 P&C Minutes AGM 240312.pdf
Business arising from previous AGM		
Treasurer's Report Receipt and Adoption of the Associations audited annual financial statement and Treasurers Report (circulated via email prior to AGM)		
President's Report		
Renew existing memberships, accept new memberships. At the AGM, members who are NOT PRESENT at the meeting can apply for membership in writing. Forms need to be rec'd by the Secretary PRIOR to the AGM		
Election of Executive Committee		



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Declare vacancies of existing positions and all office bearers step down		
Parent Representative on the School Council		
Change Bank signatories to newly elected officers (if required)		
Confirmation of continuing subcommittees (including appointment of members of each subcommittee)		<p>Creative Arts Support Group Chairperson – Vice-Chair – Secretary – Treasurer - Fundraising Co-ordinator – P&C Representative – Student Reps –</p> <p>Sports Academy Support Group Chairperson – Vice-Chair - Secretary – Treasurer –</p>
Appointment of Auditor		
Adoption of the Student Protection Risk Management Strategy 2025		 KSHS 2025-student-protect
Adoption of new model constitution		 2025 P&C Constitution 250311.r
Honorary Life Membership awards (if any)		
General Business		
Meeting Closed		
Next Meeting – General Meeting following AGM		
Date of next AGM TBA 2026		

