BYOxLink – How to Guide

Use guest Wi-Fi service to connect a student's iOS device

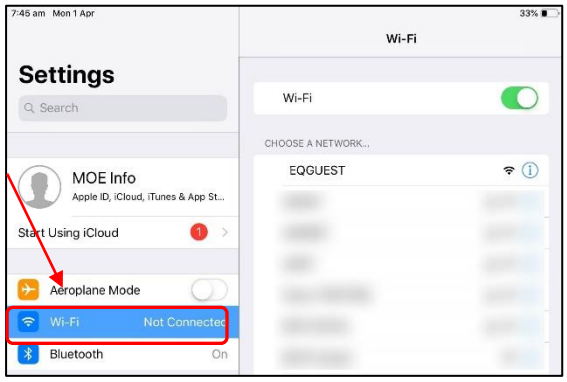
This document explains how a student can connect a iOS device (iPad, iPhone) to the school guest Wi-Fi network (EQGUEST) so staff can then complete the Intune enrollment on their device.

The guest Wi-Fi connection is limited and only lasts for eight (8) hours. You may not be able to access some resources such as shared network drives, printers or local school websites through the guest Wi-Fi.

Sign on will only work with a valid EQ school email address (<username>@eq.edu.au). Please use your existing school EQ email address.

Step 1. Select the guest Wi-Fi Network

a. Open Settings and select Wi-Fi
b. Select EQGUEST



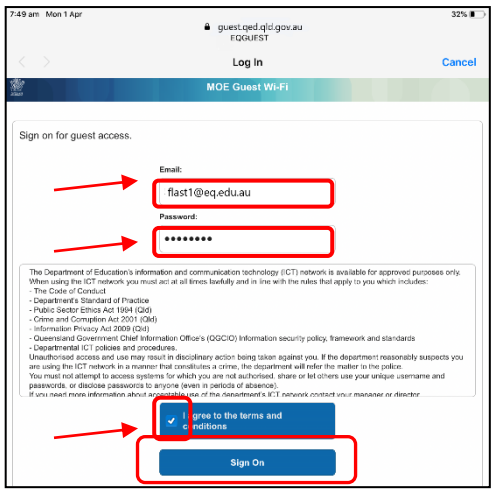
Step 2. Sign on to the Guest Wi-Fi Network

a. A Sign on page will be displayed

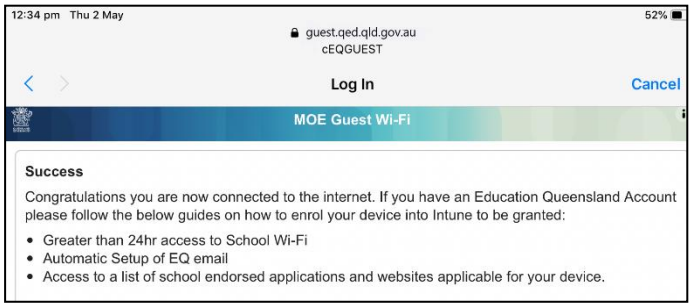
b. Enter your EQ email address and password

c. Read and accept the Acceptable Use Policy by ticking the box

d. Select Sign On



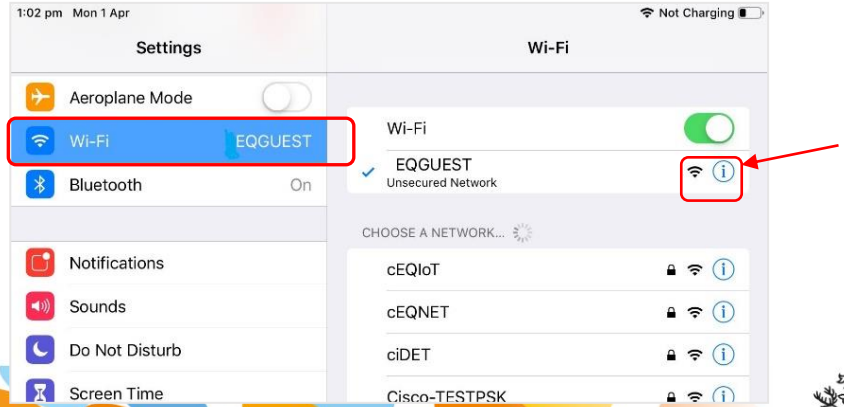
e. A success screen will display, close the window.



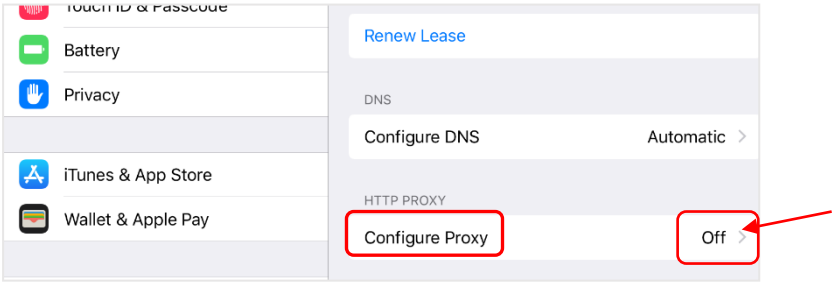
Step 3. Change Wi-Fi Proxy settings

a. Open Settings and select Wi-Fi.

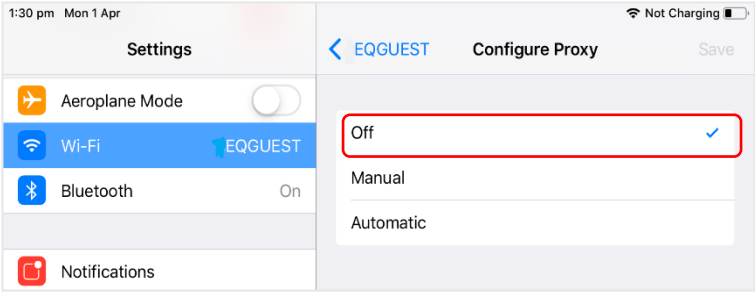
b. Select the information icon next to the EQGUEST name.



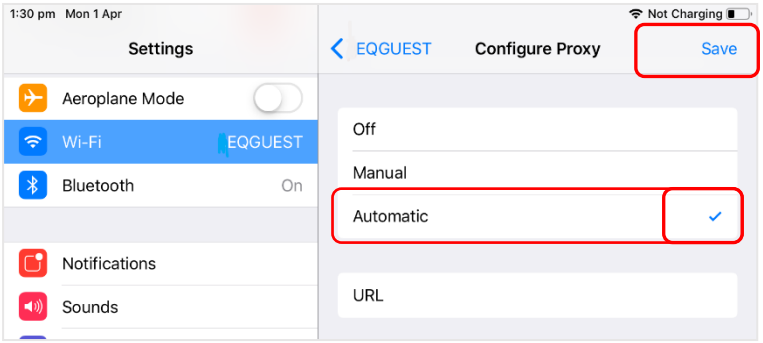
c. At the bottom of the Settings display, select Configure Proxy. Note the default setting is Off.



d. Proxy configuration options will display.

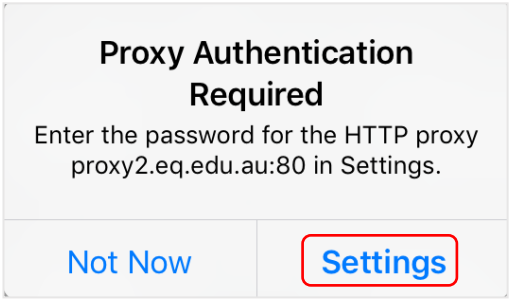


e. Select Automatic. The tick will appear. Then select Save.



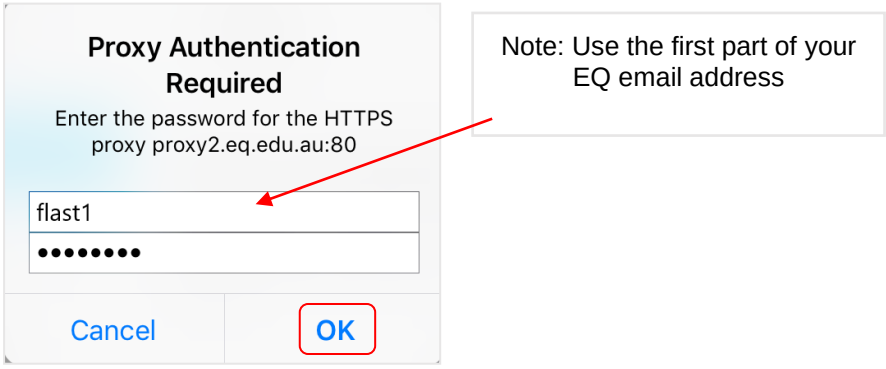
f. Select the Safari icon to open your internet browser.

g. You will be prompted for Proxy Authentication. Select Settings.



h. Type your username in the first field. Ensure only the first part of your EQ email address is entered e.g. flast1.

i. Type your password. Select OK.



j. In your internet browser, check if your internet is working. If it is not working, please contact your school IT support staff for assistance.

Step 4. Next steps

To access school email, learning applications, printers and shared network drives, you will need to enrol your device into Intune. Refer to:

How to Guide – iOS – Enrol your BYO device into Intune

or

Intune installation video for iOS

to complete the process.

Getting your BYO device ready for school: Intune

iPad version

Intune is a secure mobile management system that allows you to use school Wi-Fi, emails, learning applications and websites on personal devices.

These instructions will show you how to enrol a BYO iPad device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete the installation. Please contact your school to obtain these details.

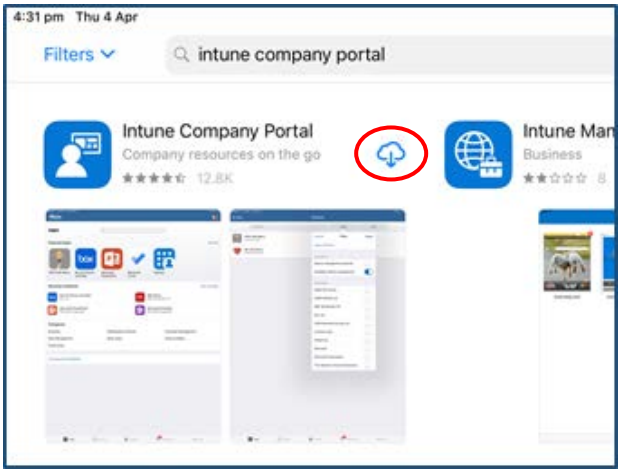
These instructions are for versions 12.2+ of iOS. You may find some of the screens look different to the ones provided here if you have an older version of iOS or there are changes made to Intune.

If the installation fails at any time, please re-open the Intune app and try again.

Please note: These instructions are provided for testing purposes only as part of a pilot project. If you have any problems with installing Intune or using it afterwards, please contact your school for assistance.

How to install Intune

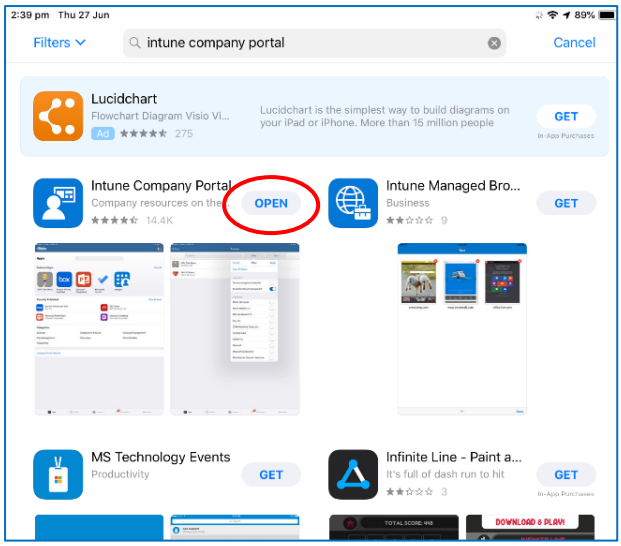
Step 1



To start, connect to the internet, tap the App Store icon and search ‘Intune’.

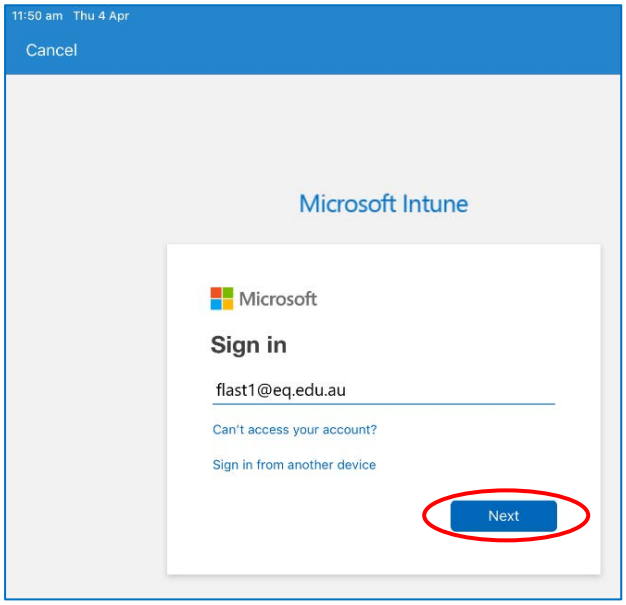
Then tap on **Get** or .

Step 2



Please tap on the **Open** button to open the Company Portal.

Step 3



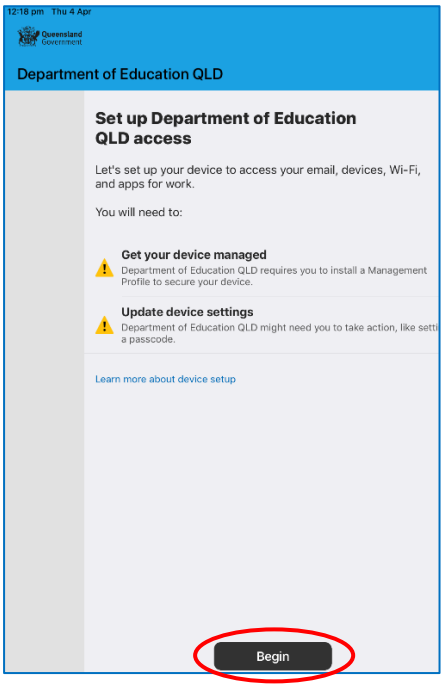
Sign in to Intune with the @eq.edu.au email address you were supplied by your school and tap **Next** to continue.

Step 4

You should see the username appear in the username field. Then enter the school password you were supplied and accept the terms and conditions.

Then please tap **Sign in**.

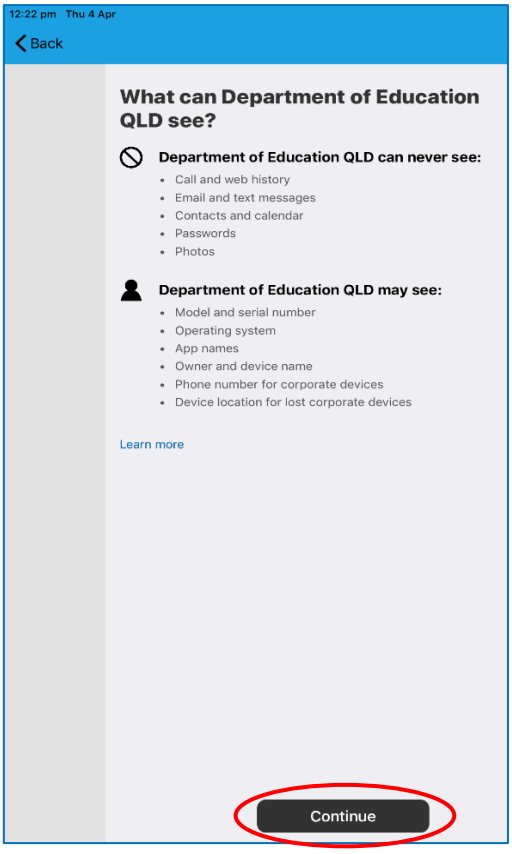
Step 5



Next, we will install the Intune Comp Portal app.

Please tap **Begin**.

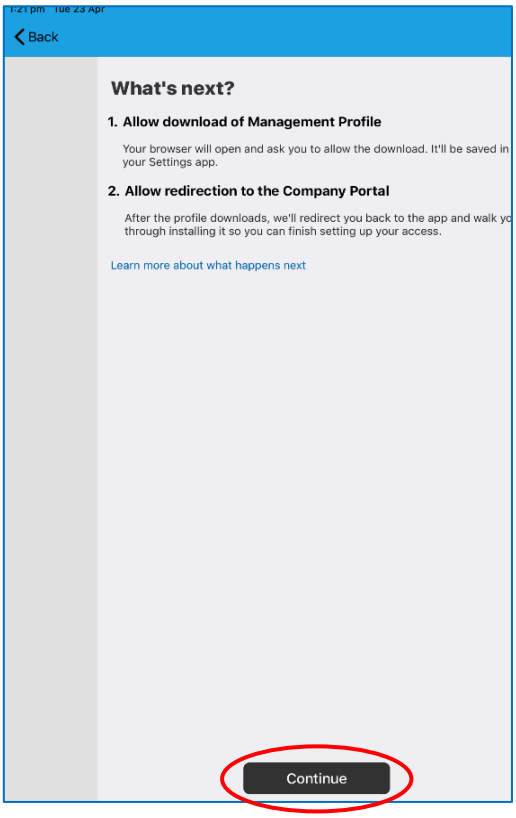
Step 6



This explains what your school IT administrator can and cannot see on your iPad.

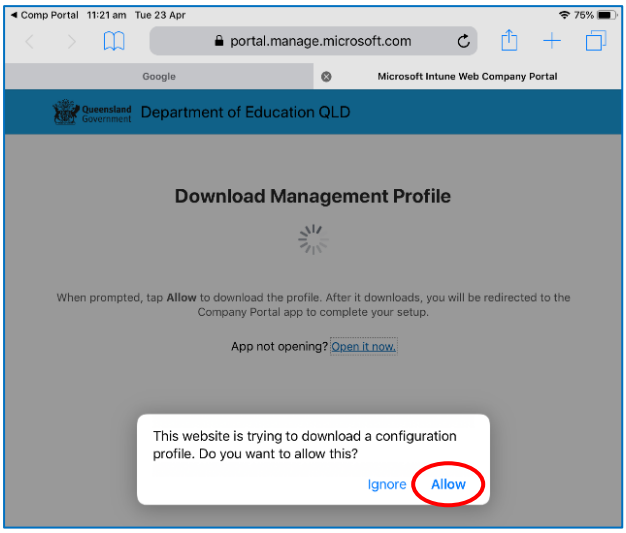
Please tap **Continue**.

Step 7



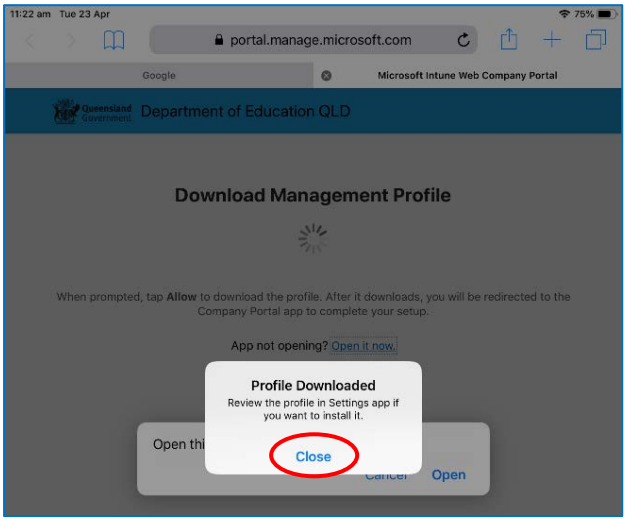
This screen outlines further steps. Please tap **Continue** to continue the installation.

Step 8



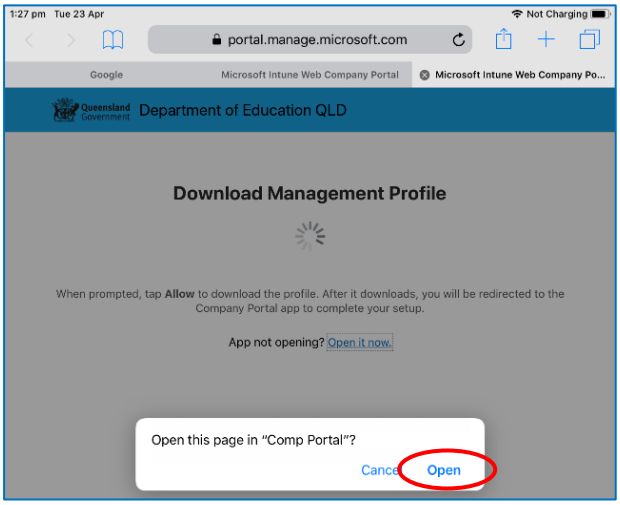
Tap **Allow** to download the Intune profile.

Step 9



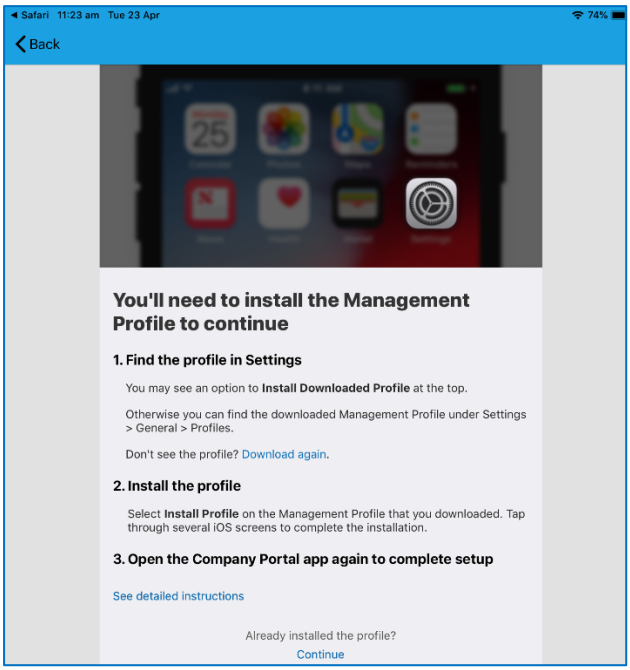
Your Intune profile has now been downloaded and can be closed. Please tap **Close**.

Step 10



Please tap **Open**.

Step 11

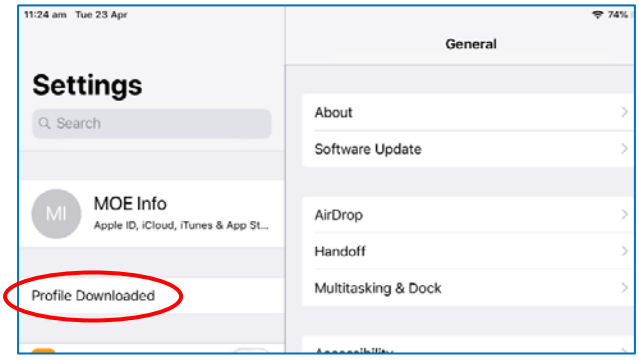


Press the home button to minimise this window.

Step 12

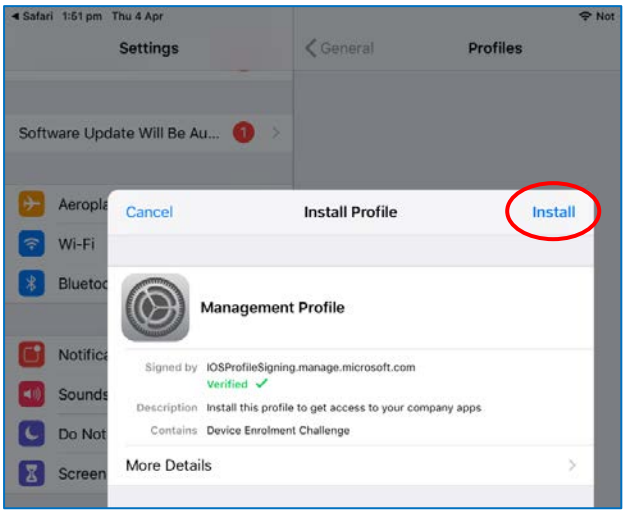
Please open your settings by tapping the settings icon on your home screen and if you are requested, enter your password.

Step 13



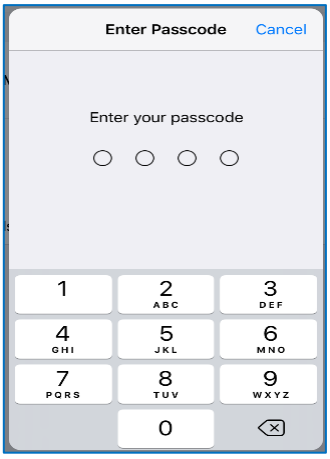
On your Settings screen, please tap **Profile Downloaded** button.

Step 14



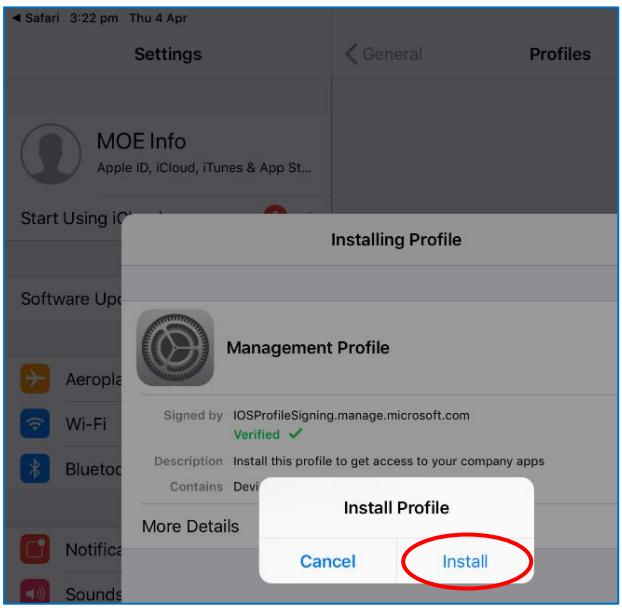
Then, please tap **Install** on the install profile screen.

Step 15



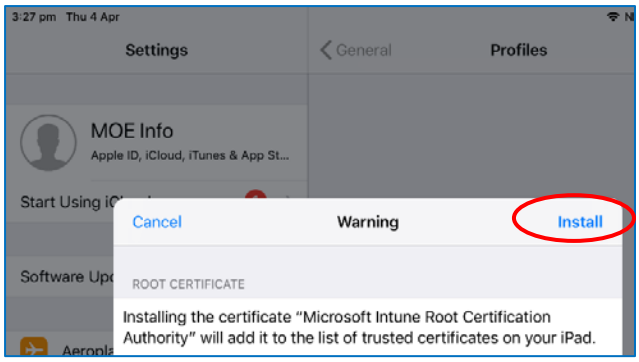
If prompted, enter your iPad passcode.

Step 16



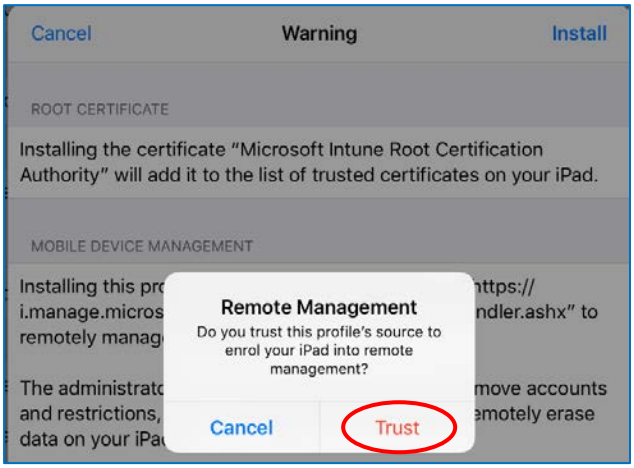
Please tap **Install** on the Install Profile pop-up.

Step 17



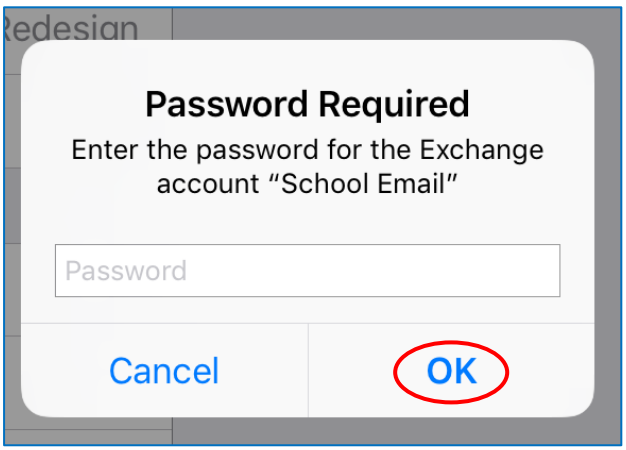
When you see a warning displayed, please tap **Install** to continue with the installation.

Step 18



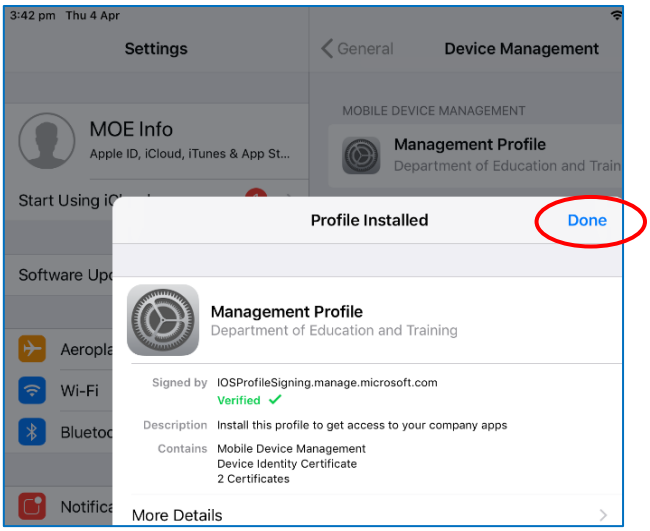
If you are prompted to enrol into remote management, please tap **Trust**.

This will start installing the profile.



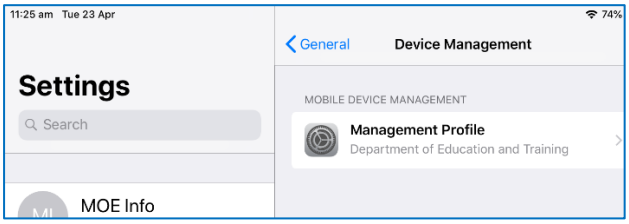
At any time after this point where you have enrolled, you may see this screen requesting you to enter your school password. Please enter this and tap **OK**. You can then continue the installation at whatever stage you were before the screen appeared.

Step 19



When the screen changes to show the profile has finished installing, tap **Done**. An 'Enrolling device' message will then appear.

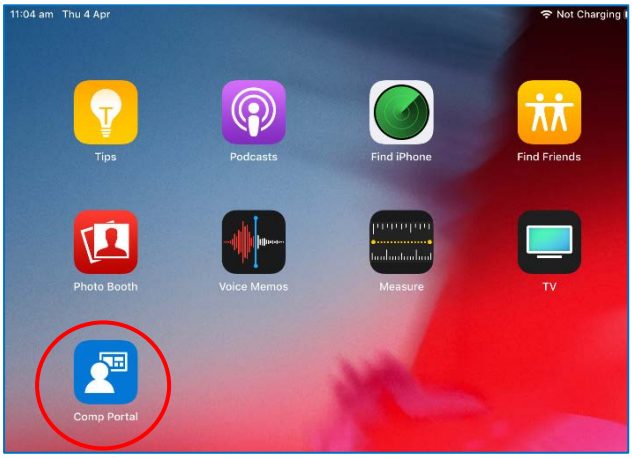
Step 20



Your settings page will be displayed and you'll see the Department of Education management profile has been installed.

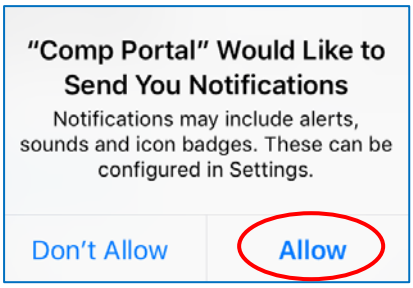
Press the home button to minimise the settings window.

Step 21



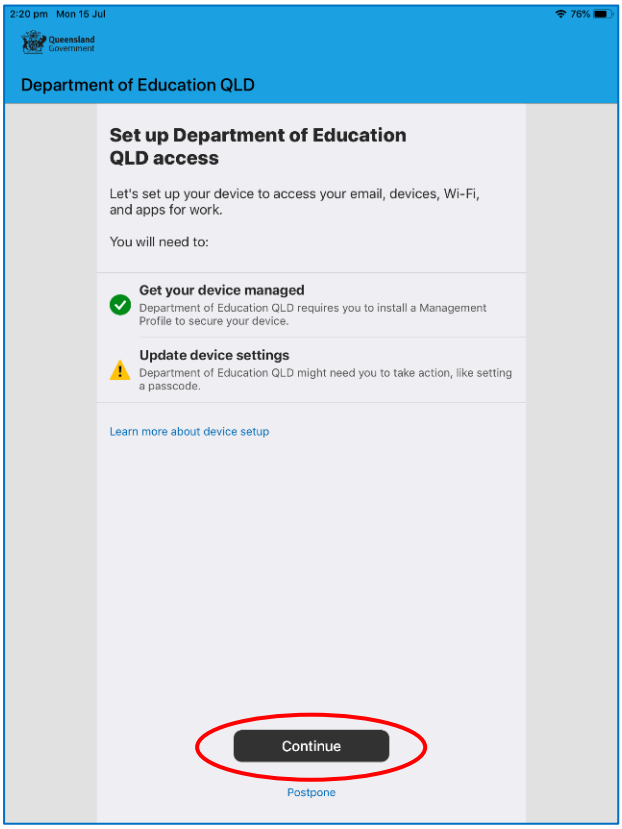
Tap **Comp Portal** icon to re-open the company portal app.

Step 22



Tap **Allow** to give the Company Portal permission to send notifications.

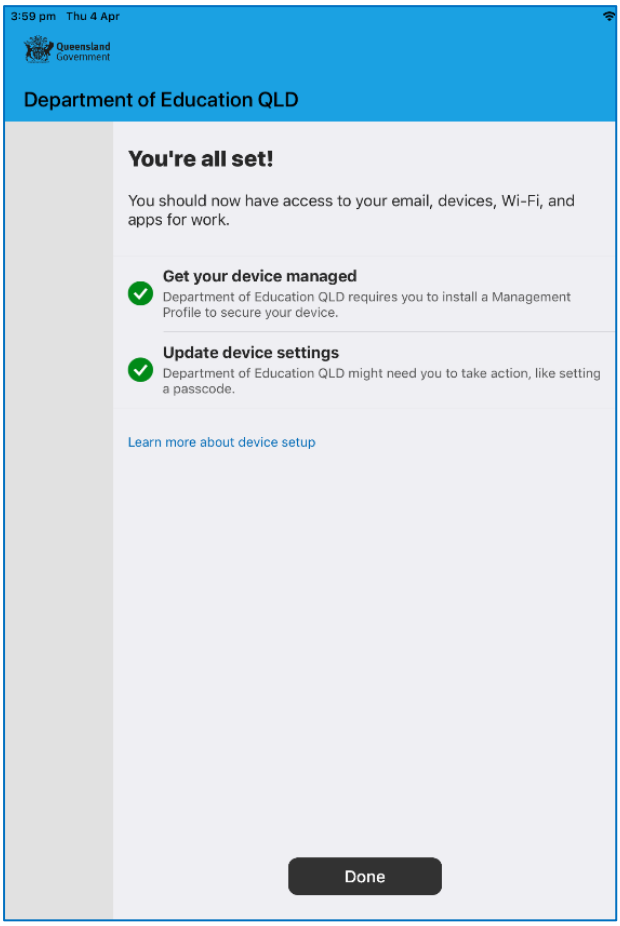
Step 23



Your device is now managed through the Company Portal. Tap **Continue** to complete set-up.

A message explaining that the Company Portal is confirming device settings may display.

Step 24



Intune is finished when there is a tick next to all the items listed. On this screen please tap **Done**.

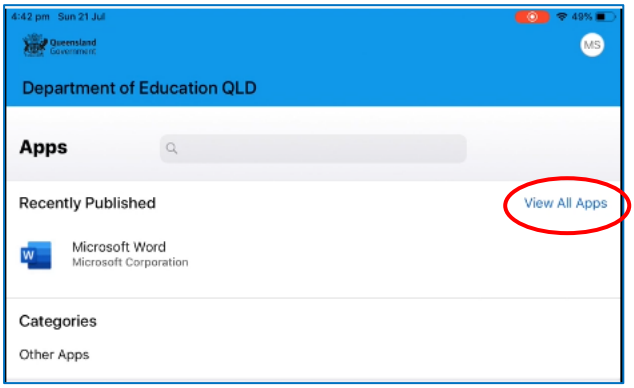
It may take up to 15 minutes to finish installing. You can use the iPad in the meantime but please keep it connected to the internet.

After this finishes installing the iPad is now ready for you to install the other apps needed for school.

How to install an app

This section will show you how to install the apps you have been advised you need.

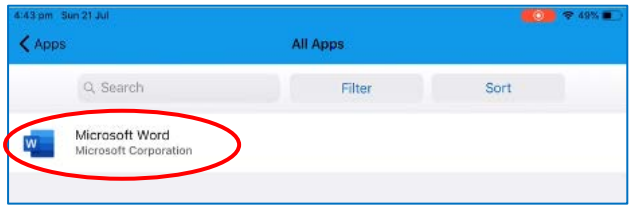
Step 1



You now will be able to view the apps your school has recently published.

Tap **View All Apps** to display a full list of apps your school has indicated you will need.

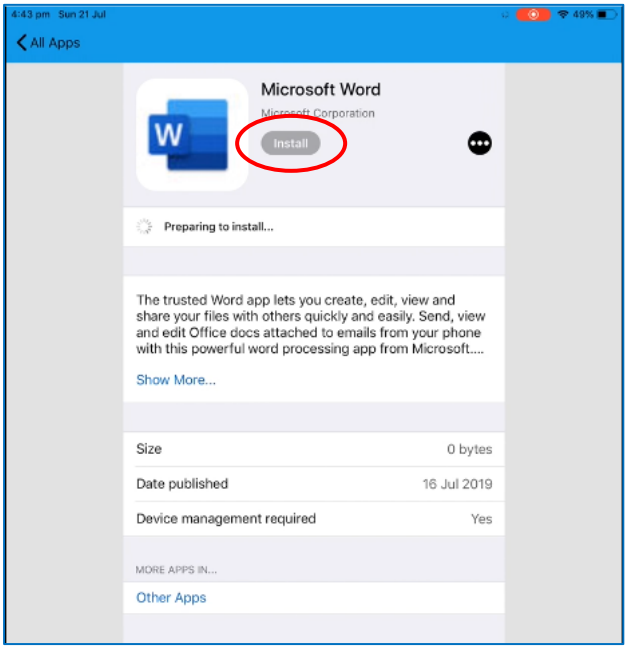
Step 2



In this example, we will be downloading Microsoft Word.

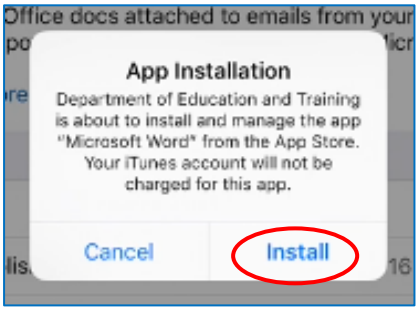
Tap the app you want to install.

Step 3



Information about the app will be displayed. Tap **Install**.

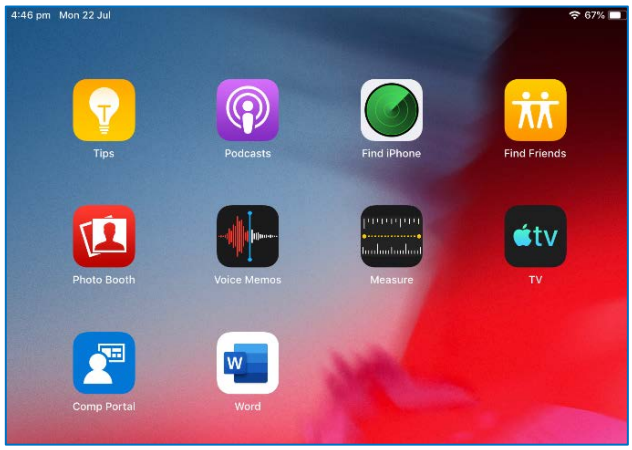
Step 4



A confirmation screen will be displayed after a minute or two. Tap **Install** again.

It may take some time to install the app. You can use the iPad in the meantime but please keep it connected to the internet.

Step 5



Press home to minimise the company portal window and see if your app is available.

Repeat this process if you need to install additional apps.

The iPad is now ready for school.

If you need help with installing Intune or an app, please see your school for assistance.