



**KIRWAN STATE HIGH SCHOOL**

# **HIRE TO BUY**

# **1-1 PROGRAM**

# **HANDBOOK**

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## Foreword

This handbook has been developed as a guide for parents and students about matters relating to the Hire to Buy Laptop 1-1 Program at Kirwan State High School.

At Kirwan State High School, technology is a tool that enhances pedagogy and allows differentiation in learning. Teachers as life-long learners, will continue to focus on developing their technological, pedagogical and content expertise; utilising ICT in an educationally purposeful way.

Technology facilitates the creation and sharing of knowledge. It provides the extensive ability to share information locally and globally. By utilising virtual classrooms and online learning environments, students can research, collaborate, present, create, refine and represent knowledge in contemporary and meaningful ways. Access to appropriate technology allows students to transition seamlessly, the learning from school to home and in between. It provides opportunities for students to be challenged by tasks that were once inconceivable: truly transforming learning; and preparing students to be the innovators, entrepreneurs and digital leaders of tomorrow.

## Hire to Buy 1-1 Program Overview

The school is offering two models for student access to technology in the classroom and at home: A school- managed H2BD and a self-managed BYOD. Both models see improved access to technology for students across all year levels and provides choice of the technology device that best suits a student's learning needs.

Our Technology Program works on a split Junior Secondary (Years 7 to 9) / Senior Secondary (Years 10 to 12) technology model. This split aligns with device warranties and expected usable life of a technology device.

## What is H2B?

'Hire to Buy' (H2B) provides parents with two devices to choose from and elect to purchase. The parent initially contributes the cost of the device to the school via a Participation Agreement - Payment can be made in full or over a two or three year period. The school will then purchase the device for their students' sole use. The school will retain ownership of the device which allows the school to:

- Install and maintain school owned software including operating system.
- Provide full student access to the school network and internet.
- Provide full technical support through our school ICT Service Desk.
- Fully manage onsite, all Warranty and Accidental Damage Protection (ADP) claim issues.

At the end of the Participation Agreement the school will dispose of the device according to the Department of Education and Training (DET) policy. Parents will have the opportunity to acquire the device at this time under the *Private Treaty* arrangement. As the device will be at the end of its expected life, the school will dispose of the asset to parents. At this time, the laptop will get restored back to its factory state.

All devices will come with a 3-year warranty (including battery). Devices will all be purchased with ADP warranty, which from our experience has been invaluable in minimising the cost of damage that devices used in a school-context often receive.

## Why does the school maintain ownership?

The school maintains ownership of the device until the end of the agreement so that we are legally allowed to install our school software (Inc. operating system), as well as being able to manage the warranty and ADP claims. At the end of the three years, or if the student leaves the school, the opportunity to acquire the device will be provided as outlined above. At this point, ownership will be transferred and any remaining ADP coverage may be able to be transferred (depending on vendor terms) for a small fee.

## Hire to Buy Device (H2BD) costs explained

The cost of participating in the H2BD program is dependent on which device you choose. Due to the ever- changing nature of personal devices and the fluctuation of the Australian Dollar, the release of available devices is made as close as possible to the opening of a purchasing window.

The following outlines an example of how the costs are charged: -

Cost of Option 1 Device				
Year	Description	Up-front purchase	2 year purchase	3 year purchase
1 <sup>st</sup>	Up-front Participation Agreement contribution Or Payment Plan for Participation – 1 <sup>st</sup> year payment – (payment for 1 <sup>st</sup> year includes full GST for device.)	\$1,479.50 inc GST	\$807.00 inc GST	\$582.83 inc GST
2 <sup>nd</sup>	2 <sup>nd</sup> Year participation fee		\$672.50	\$448.33
3 <sup>rd</sup>	3 <sup>rd</sup> Year participation fee			\$448.33

Cost of Option 2 Device				
Year	Description	Up-front purchase	2 year purchase	3 year purchase
1 <sup>st</sup>	Up-front Participation Agreement contribution Or Payment Plan for Participation – 1 <sup>st</sup> year payment – (payment for 1 <sup>st</sup> year includes full GST for device.)	\$1,648.90 inc GST	\$899.40 inc GST	\$649.57 inc GST
2 <sup>nd</sup>	2 <sup>nd</sup> Year participation fee		\$749.50	\$499.67
3 <sup>rd</sup>	3 <sup>rd</sup> Year participation fee			\$499.67

## Breakdown of H2B Service Guarantee

- All warranty and ADP <sup>#1</sup> issues handled by the School.
- Full on-site Technical Support via ICT Service Desk 8.30am to 3.30pm (outside of class time) including software rebuilds, network/internet connectivity and printing problems, troubleshooting and fixing software and hardware issues.
- Microsoft Office Suite.
- Autodesk Suite if required.

Excess may apply and there may be a limit to number of claims allowed. This information will be subject to the terms of the chosen vendor.

## What is BYOD?

'Bring Your Own Device' (BYOD) allows parents to use an existing family owned device or purchase a new device of their choice that meets the minimum requirements of the school. The student will be required to have the appropriate software to meet the subject requirements that they intend to study (please see the *Software and Application* section for more information).

The BYOD will be able to connect to the school wireless network and access the school's filtered internet connection as well as access some of the school network drives. Printing from BYO devices is supported. The school will install client software which will provide benefit to the student as well as a degree of visibility and management to the school while the device is connected to the school network. The client program will allow students to self-install some software. The software will provide the school with visibility to such things as device specifications and when the device was last connected to the school network.

Due to the potentially broad range of devices and configurations across all student-owned devices, only minimal assistance might be possible through the ICT Service Desk for issues beyond connection to the network, basic triage and quick fixes.

Access to the department's ICT network is provided only if the device meets the department's security requirements which, at a minimum, requires that anti-virus software has been installed, is running and is kept updated on the device.

Students and parents are responsible for the security, integrity, insurance and maintenance of privately-owned devices and their private network accounts.

## Device selection

Before acquiring a device to use at school the parent or caregiver and student should be aware of the school's specification of appropriate device type, operating system requirements and software. Please see the [BYOD page on the school website](#) for device selection considerations.

## Software and Applications

Students who participate in the H2BD scheme will have access to all necessary school software. As subject specific software demands change and new software versions are released, H2BD students will have access to install school owned software as required.

With BYOD, the installation and maintenance of personal software is the responsibility of the family. Genuine versions of software need to be installed. Some subjects require the use of subject specific software, although as web-based applications have become more prevalent, subject specific demands for software has decreased. All reasonable measures are made to ensure software choices have little or no financial implication on families choosing BYOD.

All Queensland state schooling students are entitled to five copies of the Microsoft Office suite.

## Technology Program Inclusions

The differences of the two options is outlined below:

	H2BD (Hire to Buy Device)	BYOD (Bring Your Own Device)
Device	Choice of approved and support devices.	Any device that meets minimum specifications.
Operating System and Software (Windows, Anti-virus)	✓	✗
Microsoft Office Suite	✓	✓
School owned Software	✓	✗
Lemon Clause	✓	✗
Computrace anti-theft protection	✓	✗
Network Access	✓	✓ *1
Internet Access	✓	✓ *2
Internet Filtering		
• At School	✓	✓
• At Home	✓	✗
Onsite – Technical Support		
• On Site Warranty	✓ (3 years)	✗
• Battery Warranty	✓ (3 years)	✗
• On Site ADP	✓ (3 years)	✗
• Operating System rebuilds	✓	✗
• On Site fault diagnosis	✓	Provides advice only
• General Troubleshooting	✓	Provides advice only

\*1 Provided approved Anti-virus software installed.

\*2 The use of personal 4G/5G Internet (including tethering to device) is not permitted at school. This includes BYOD devices. Non-filtered internet access is forbidden under Education Queensland policy as it poses a child protection issue. Only internet provided by the school is to be used while the device is at school.